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Employment Application

**APPLICANT INFORMATION**

Last Name		First		M.I.	Date
Street Address				Apartment/Unit #	
City		State		ZIP	
Phone		E-mail Address			
Date Available		Social Security No.		Desired Salary	
Position Applied for					
Are you a citizen of the United States? YES <input type="checkbox"/> NO <input type="checkbox"/> If no, are you authorized to work in the U.S.? YES <input type="checkbox"/> NO <input type="checkbox"/>					
Have you ever worked for this company? YES <input type="checkbox"/> NO <input type="checkbox"/> If so, when?					
Have you ever been convicted of a felony? YES <input type="checkbox"/> NO <input type="checkbox"/> If yes, explain					

**EDUCATION**

High School		Address			
From	To	Did you graduate? YES <input type="checkbox"/> NO <input type="checkbox"/>		Degree	
College		Address			
From	To	Did you graduate? YES <input type="checkbox"/> NO <input type="checkbox"/>		Degree	
Other		Address			
From	To	Did you graduate? YES <input type="checkbox"/> NO <input type="checkbox"/>		Degree	

**REFERENCES**

Please list three professional references.

Full Name		Relationship
Company		Phone ( )
Address		
Full Name		Relationship
Company		Phone ( )
Address		
Full Name		Relationship
Company		Phone ( )
Address		

**PREVIOUS EMPLOYMENT**

Company	Phone (    )
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Address	Supervisor
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Job Title	Starting Salary \$	Ending Salary \$
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Responsibilities

From	To	Reason for Leaving
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May we contact your previous supervisor for a reference?    YES     NO

Company	Phone (    )
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Address	Supervisor
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Job Title	Starting Salary \$	Ending Salary \$
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Responsibilities

From	To	Reason for Leaving
------	----	--------------------

May we contact your previous supervisor for a reference?    YES     NO

Company	Phone (    )
---------	--------------

Address	Supervisor
---------	------------

Job Title	Starting Salary \$	Ending Salary \$
-----------	--------------------	------------------

Responsibilities

From	To	Reason for Leaving
------	----	--------------------

May we contact your previous supervisor for a reference?    YES     NO

**MILITARY SERVICE**

Branch	From      To
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Rank at Discharge	Type of Discharge
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If other than honorable, explain

**DISCLAIMER AND SIGNATURE**

I certify that all of the information submitted by me on this application is true and complete, and I understand that if any false information, omissions, or misrepresentations are discovered, my application may be rejected and, if I am employed, my employment may be terminated at any time. In consideration of employment, I agree to conform to the company's rules and regulations, and I agree that my employment and compensation can be terminated, with or without cause. And with or without notice, at any time, at either my or my company's option. I also understand and agree that the terms and conditions of my employment may be changed, with or without cause, and with or without notice, at any time by the company.

Signature	Date
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**FOR OFFICE USE ONLY**

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